

Report To:	Environment & Regeneration Committee	Date:	29 October 2015
Report By:	Chief Financial Officer and Corporate Director Environment, Regeneration and Resources	Report No:	FIN/98/15/AP/MMcC
Contact Officer:	Mary McCabe	Contact No	o: 01475 712222
Subject:	Environment and Regeneration 201 to 31 August 2015	5/16 Revenu	e Budget – Period 5

1.0 PURPOSE

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1.1 To advise Committee of the 2015/16 Revenue Budget position at Period 5 to 31 August 2015.

2.0 SUMMARY

- 2.1 The revised 2015/16 budget for Environment and Regeneration is £20,368,000 which excludes Earmarked Reserves.
- 2.2 The latest projection, excluding Earmarked Reserves, is an underspend of £212,000, a reduction in spend of £176,000 since Period 3 Committee.
- 2.3 The major variances projected at Period 5 are:
 - i. An underspend in fuel across Environmental Services of £49,000. This is in part due to a reduction in fuel prices which will be returned to the inflation contingency.
 - ii. An underspend within the residual waste contract of £77,000 due to a reduction in tonnages of waste treated.
 - iii. Turnover savings within Environmental Services Management of £88,000; £40,000 of which is the early achievement of a future year saving.
 - iv. An underrecovery of Roads Client sales, fees and charges income of £43,000. This is due to fewer construction consent applications than anticipated.
- 2.4 Earmarked Reserves for 2015/16 total £2,523,000 of which £1,475,000 is projected to be spent in the current financial year. As detailed in Appendix 4 expenditure of £222,000 (15%) has been incurred to Period 5, which is in line with phased expenditure.

3.0 RECOMMENDATIONS

3.1 The Committee note the current projected underspend for 2015/16 of £212,000 as at 31 August 2015.

Alan Puckrin Chief Financial Officer

Aubrey Fawcett Corporate Director Environment, Regeneration & Resources

4.0 BACKGROUND

- 4.1 The purpose of this report is to advise Committee of the current position of the 2015/16 budget and to highlight the main issues contributing to the projected underspend.
- 4.2 The revised 2015/16 budget for Environment and Regeneration, excluding earmarked reserves, is £20,368,000. This is a reduction of £1,828,000 from the approved budget. Appendix 1 gives details of this budget movement.

5.0 2015/16 CURRENT POSITION

5.1 The current projection for 2015/16 is an underspend of £212,000.

5.2 Regeneration & Planning - £9,000 overspend

The current projected out-turn for Regeneration & Planning is an overspend of £9,000, a reduction in projected spend of £9,000 since Period 3. The main issues relating to the current projected overspend for Regeneration & Planning are detailed below:

(a) Employee Costs

There is a projected overspend of £9,000 due to the turnover savings target not being met. However, this overspend has reduced by £9,000 since last Committee.

5.3 Property Services - £35,000 overspend

The current projected out-turn for Property Services is an overspend of £35,000, a reduction in projected spend of £17,000 since last Committee.

The main issues contributing to the current projected overspend for Property Services are detailed below:

(a) Employee Costs

As previously reported there is a projected overspend of £39,000, made up as follows:

- i. Cost of additional Technical Services employee of £49,000; offset by additional fee income.
- ii. Excess turnover savings of £10,000, partially offset by increased agency worker costs.

(b) Property Costs

There is a projected overspend of £23,000, £3,000 more spend than previously reported, mainly due to overspends on Non Domestic Rates of £13,000 and a number of minor overspends.

(c) Administration Costs

As previously reported, there is a projected overspend of £112,000 due mainly to agency worker costs within Technical Services of £100,000; partially offset by additional fee income.

(d) Income

There is a projected overrecovery in income of £139,000, £20,000 more income than was projected at Period 3. This overrecovery is due to:

- i. Additional Technical Services capital recharge income of £119,000 offset by increased employee costs and agency worker costs, as previously reported.
- ii. Overrecovery of biomass and solar energy income of £20,000, not previously reported.

5.4 Environmental & Commercial Services - £201,000 underspend

The current projected out-turn for Environmental & Commercial Services is an underspend of £201,000, a reduction in projected spend of £149,000 since Period 3.

The main issues contributing to the current projected underspend for Environmental & Commercial Services are detailed below and in Appendix 3:

(a) Employee Costs

There is a projected underspend of £193,000, a further reduction in spend of £89,000 since last Committee, mainly due to:

- i. An underspend in Refuse Collection of £24,000, an increase in projected spend of £10,000 since Period 3. This underspend is due to delays in filling vacant posts. This is offset by increased agency worker costs, per 5.4(e) below.
- ii. Additional turnover savings within Management of £88,000; further turnover savings of £58,000 since last report; £40,000 of which is the early achievement of a 2016/17 saving.
- iii. An underspend in Janitors employee costs of £31,000 which is offset by reduced recharge income. This is a further underspend of £12,000 since last Committee.
- iv. An underspend in Catering of £12,000 due to turnover savings and reduced additional hours; a further reduction in expenditure of £5,000 from last Committee.
- v. An overspend within Vehicle Maintenance Drivers of £15,000, as previously reported. This is offset by additional income.
- vi. Turnover savings within Building Services of £13,000 due to delays in filling vacant posts. This is a further reduction in spend of £1,000 since Period 3.
- vii. An underspend in Roads Operational employee costs of £14,000, not previously reported; due to delays in filling vacant posts.
- viii. Other minor savings across the Service of £26,000, a reduction in spend of £9,000 since last report.
- (b) <u>Property Costs</u>

There is a projected underspend of £77,000, a further reduction in spend of £46,000 since last Committee, mainly due to underspends in the residual waste contract of £64,000, a reduction in spend of £48,000 from Period 3; and food waste of £10,000, a reduction in projected spend of £3,000; due to a reduction in waste tonnages treated.

(c) <u>Supplies & Services</u>

There is a projected overspend of £493,000, an increase in spend of £402,000 since last Committee, mainly due to the following:

- i. Projected overspend on Roads Operational Sub Contractors and Materials of £400,000; £372,000 more spend than previously reported. This overspend is based on the current workplan and is offset by additional income.
- ii. Roads Client rechargeable spend of £49,000; £20,000 more spend than last Committee; which is offset by additional income.
- iii. Overspend on Crematorium technical equipment of £36,000, an increase in spend of £16,000 from last Committee, as a result of necessary repairs to the cremators.
- iv. A projected underspend in Catering provisions of £25,000, not previously reported. This underspend partially offsets the underrecovery in Catering income.

(d) Transportation & Plant

There is an underspend of £78,000, £42,000 less spend than previously reported, mainly as a result of:

- i. An underspend in the purchase of fuel of £65,000, a further reduction in projected spend of £26,000. This is offset by an underrecovery of fuel income.
- ii. Underspends in fuel under the Client Services of £49,000, in line with reduced Vehicle Maintenance fuel spend. This is in part due to a reduction in fuel prices which will be returned to the inflation contingency.
- iii. An overspend in Roads Operational external hires of £36,000, £48,000 more spend than previously projected. This is based on the current workplan and is offset by additional income.
- iv. A small underspend in non-routine maintenance across the client services of £21,000, not previously reported.
- v. Minor overspend on Roads Fund licences of £11,000, as previously reported.

(e) Administration Costs

There is a projected overspend of £57,000, £15,000 more spend than at Period 3, mainly due to:

- i. A projected overspend in Refuse Collection agency staff costs of £30,000, as previously reported. This is partially offset by reduced employee costs, as reported above.
- ii. A projected overspend on Vehicle Maintenance Drivers' agency staff costs of £15,000, not previously reported. This overspend is offset by additional recharge income.
- (f) Payments to Other Bodies

There is an underspend of £28,000 projected in recycling contract costs based on current projected tonnages. This is a reduction in spend of £9,000 since last Committee.

(g) Income

There is a projected overrecovery of £358,000, a projected increase in income of £363,000 since Period 3, made up as follows:

- i. An overrecovery of Roads Operational income of £472,000, £448,000 more income than previously reported, in line with increased costs, detailed above. The net projected variance for Roads Operational being an overrecovery of £17,000.
- ii. An overrecovery of Roads Client recharge income of £49,000, £20,000 more income than previously projected as detailed above.
- iii. A projected underrecovery of Roads Client sales, fees and charges income of £43,000, not previously reported. This underrecovery is due to less construction consent income than anticipated.
- iv. An underrecovery in Janitors recharge income of £31,000, in line with reduced employee costs. This is a further reduction in income of £12,000 since Period 3.
- v. An overrecovery of Vehicle Maintenance Drivers income of £43,000, in line with increased employee costs and agency costs. This is £29,000 more income than was projected at last Committee.
- vi. An underrecovery of Vehicle Maintenance fuel recharge income of £65,000, in line with reduced costs, not previously reported.
- vii. An underrecovery of special catering income of £46,000, as previously reported. This is partially offset by reduced spend on provisions and is in line with previous years. A review of Special Catering is being undertaken by officers in order to bring this back on budget by the year end.

5.5 Corporate Director - £55,000 underspend

The Corporate Director budget is projecting £55,000 under budget as a result of recharges to Riverside Inverclyde, as reported at Period 3.

6.0 EARMARKED RESERVES

6.1 There is a planned contribution of £1,874,000 to Earmarked Reserves in the current financial year. Appendix 4 gives an update on the operational Earmarked Reserves, ie excluding strategic funding models such as RI funding, AMP and Vehicle Replacement Programme. Spend to date on these operational Earmarked Reserves is in line with phased budget.

7.0 VIREMENTS

7.1 There are no virement requests in this report.

8.0 IMPLICATIONS

Finance

8.1 All finance implications are discussed in detail within the report above.

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

Legal

8.2 There are no specific legal implications arising from this report.

Human Resources

8.3 There are no specific human resources implications arising from this report.

Equalities

8.4 There are no equality issues arising from this report.

Repopulation

8.5 There are no repopulation issues within this report.

9.0 CONSULTATIONS

9.1 The report has been jointly prepared by the Corporate Director Environment, Regeneration & Resources and the Chief Financial Officer.

10.0 CONCLUSIONS

10.1 The Committee is currently reporting an underspend of £212,000.

11.0 LIST OF BACKGROUND PAPERS

11.1 There are no background papers relating to this report.

Environment & Regeneration Budget Movement - 2015/16

PERIOD 5: 1st April 2015 - 31st August 2015

	Approved Budget			Movements					
Service	2015/16 £000	Inflation £000	Virement £000	Supplementary Budgets £000	Transferred to EMR £000	2015/16 £000			
Regeneration & Planning	4,594				(960)	3,634			
Property Services	3,485				(914)	2,571			
Environmental & Commercial Services	13,958		(1)	47		14,004			
Corporate Director	159					159			
Totals	22,196	() (1)	47	(1,874)	20,368			

Supplementary Budget Detail

External Resources

Internal Resources

Parklea Klargester system - funded from Revenue Implications of the Capital Programme	6
Waste Disposal Contract - inflationary increase funded from the Inflation Contingency	41

Savings/Reductions

47

£000

ENVIRONMENT AND REGENERATION COMMITTEE

REVENUE BUDGET MONITORING REPORT

PERIOD 5: 1st April 2015 - 31st August 2015

Subjective Heading	Approved Budget 2015/16 £000	Revised Budget 2015/16 £000	Projected Out-turn 2015/16 £000	Projected Over/(Under) Spend	Percentage Variance %
Employee Costs	17,873	17,786	17,582	(204)	(1.15)%
Property Costs	8,239	8,275	8,225	(50)	(0.61)%
Supplies & Services	6,498	6,509	6,985	476	7.31%
Transport Costs	3,505	3,516	3,439	(77)	(2.20)%
Administration Costs	521	521	690	169	32.36%
Payments to Other Bodies	6,035	6,076	6,048	(28)	(0.45)%
Income	(20,475)	(20,441)	(20,939)	(498)	(2.43)%
TOTAL NET EXPENDITURE	22,196	22,242	22,030	(212)	(0.96)%
Transfer to Earmarked Reserves *	0	(1,874)	(1,874)	0	0.00%
TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES	22,196	20,368	20,156	(212)	(1.04)%

Objective Heading	Approved Budget 2015/16 £000	Revised Budget 2015/16 £000	Projected Out-turn 2015/16 £000	Projected Over/(Under) Spend	Percentage Variance %
Regeneration & Planning	4,594	4,594	4,603	9	0.20%
Property Services	3,485	3,485	3,520	35	0.99%
Environmental & Commercial Services	13,958	14,004	13,803	(201)	(1.43)%
Corporate Director	159	159	104	(55)	(34.36)%
TOTAL NET EXPENDITURE	22,196	22,242	22,030	(212)	(0.96)%
Transfer to Earmarked Reserves *	0	(1,874)	(1,874)	0	0.00%
TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES	22,196	20,368	20,156	(212)	(1.05)%

* Per Appendix 3: New funding transferred to earmarked reserves during 2015/16

ENVIRONMENT AND REGENERATION COMMITTEE

REVENUE BUDGET MONITORING REPORT

MATERIAL VARIANCES

PERIOD 5: 1st April 2015 - 31st August 2015

<u>Out Turn</u> <u>2014/15</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	Subjective Head	<u>Budget</u> 2015/16 <u>£000</u>	Proportion of Budget	Actual to 31-Aug-15 £000	Projection 2015/16 £000	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	Percentage Variance <u>%</u>
	REGENERATION & PLANNING No Material Variances							
1,264 159	PROPERTY SERVICES Technical Services Central Repairs	Employee Costs Employee Costs	1,108 157	448 63	466 58	1,167 143	59 (14) 45	5.32% (8.92)%
10	Technical Services - Rates	Property Costs	1	1	11	11	10 10	1000.00%
64	Technical Services - Agency Staff	Administration	0	0	30	100	100 100	0.00%
(60) (1,128)	Technical Services - Income (Feed in Tariffs) Technical Services - Recharges to Capital	Income Income	(55) (1,100)	(23) (183)	(46) (205)	(75) (1,219)	(20) (119) (139)	36.36% 10.82%
2,770 610 1,153 1,025 1,709 732 822	ENVIRONMENTAL & COMMERCIAL SERVICES Management VMTA Refuse Collection Janitorial Catering Roads Operational Account Building Services	Employee Costs Employee Costs Employee Costs Employee Costs Employee Costs Employee Costs Employee Costs	2,830 575 1,294 1,031 1,815 753 856	1,190 233 536 417 734 304 346	1,153 245 500 396 712 298 334	2,742 590 1,270 1,000 1,803 739 843	(88) 15 (24) (31) (12) (14) (13) (167)	(3.11)% 2.61% (1.85)% (3.01)% (0.66)% (1.86)% (1.52)%
2,434 74	Transfer Station - Waste Disposal Waste Strategy - Food waste Disposal	Property Costs Property Costs	2,458 98	1,006 39	977 35	2,393 88	(65) (10) (75)	(2.64)% (10.20)%
24 950 267 1,645 141	Crematorium - Technical Equipment Catering - Provisions Roads Operational Account - Subcontractors Roads Operational Account - Materials Roads Client - Rechareable Works	Supplies & Services Supplies & Services Supplies & Services Supplies & Services Supplies & Services	20 1,070 235 1,525 0	9 446 68 316 0	49 283 96 863 49	56 1,045 295 1,865 49	36 (25) 60 340 49 460	180.00% (2.34)% 25.53% 22.30%
37 531 350 231 63 309	Vehicle Maintenance - Road Fund Vehicle Maintenance - Fuel Purchases Environmental Fuel Environmental Non Routine (excluding Roads) Roads Operational Account - Non Routine Roads Operational Account - External Hires	Transport & Plant Transport & Plant Transport & Plant Transport & Plant Transport & Plant Transport & Plant	31 556 369 224 26 305	16 232 154 93 11 88	5 192 337 92 29 170	42 491 320 174 55 341	11 (65) (49) (50) 29 36 (88)	35.48% (11.69)% (13.28)% (22.32)% 111.54% 11.80%
36 56	VMTA - Agenvy Staff Refuse Collection - Agency Staff	Administration Administration	20 20	8 8	12 22	35 50	15 30 45	75.00% 150.00%
144	Waste Strategy - Payments to Greenlight	РТОВ	160	63	44	132	(28) (28)	(17.50)%
(28) (135) (1,136) (132) (11) (93) (141) (783) (2,836) (530) (433)	Catering - Special Catering Catering - Recharges Social Work Janitorial - Recharges Cleaning - Charges outwith contract Cleaning - Variations Income Roads Client - Sales, Fees & Charges Roads Client - Recoveries Roads Operational Account - Revenue/EMR Roads Operational Account - Capital VMTA Recharges - Fuel VMTA Recharges - Drivers	Income Income Income Income Income Income Income Income Income	(90) (120) (1,140) (159) 0 (141) 0 (770) (2,705) (556) (389)	(37) (50) (475) (66) 0 (59) 0 (174) (611) (232) (162)	(9) (51) (436) (55) (34) (26) (244) (1,009) (192) (192) (145)	(28) (135) (1,109) (137) (19) (98) (49) (787) (3,155) (491) (432)	43 (49) (17)	(68.42)% 12.50% (2.72)% (13.84)% 0.00% (30.50)% 2.21% 16.64% (11.69)% 11.05%
117	CORPORATE DIRECTOR Corporate Director	Employee Costs	136	55	55	81	(55) (55)	(40.44)%
Total Materia	I Variances						-263	

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Regeneration & Environment

Project	<u>Total</u> <u>Funding</u> 2015/16	<u>Phased Budget</u> <u>To Period 5</u> <u>2015/16</u>	<u>Actual</u> <u>To Period 5</u> <u>2015/16</u>	<u>Projected</u> <u>Spend</u> 2015/16	Amount to be Earmarked for 2016/17 & Beyond	Lead Officer Update
	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Youth Employment	199	22	9	167	32	Funding will be used to enhance core revenue budget in support of the Modern Apprenticeship scheme and Graduate support.
Business Support Initiative	31	13	15	31	0	This relates to Business Development Officer post which assists local businesses in accessing support
Birkmyre Park, Port Glasgow	13	13	13	13	0	Project is now complete
Whinhill Golf Club	43	5	7	43	0	The resurfacing of the Car Park is almost complete, with only a small area to be finished off. Orders have been placed for Equipment and the project should be finished shortly.
Flooding Strategy	44	0	0	44	0	Funding for legal fees related to discussions with Scottish Water on ownership of Eastern Line of Falls.
Greenock Town Centre Parking Strategy	30	0	0	30		\pounds 17k to be spent on Towns and Villages parking strategy signing/lining and the balance will be used for signing, etc. within the Bullring and Waterfront car parks. The Towns and Villages parking is subject to consultation planned for December 2015 and could be delayed if there are any objections.
Repopulating/Promoting Inverclyde	606	125	102	530	76	All workstreams proceeding well.
Employability Initiatives	426	5	9	200	226	Payment will be made to ICDT by year end
Greenock Municipal Buildings Tourism Initiative	133	2	6	6	127	A report will be submitted to Period 7 Committee detailing the options and recommendations as advised by external Consultants
Commonwealth Flotilla Event	74	0	0	40	34	Spend will be directed to creating a legacy from the sailing event undertaken to celebrate the Commonwealth Games. The legacy involves the relocation of pontoons used during the event to East India Harbour.

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Regeneration & Environment

Project	<u>Total</u> <u>Funding</u> 2015/16	<u>Phased Budget</u> <u>To Period 5</u> <u>2015/16</u>	<u>Actual</u> <u>To Period 5</u> <u>2015/16</u>	Projected Spend 2015/16	Amount to be Earmarked for <u>2016/17</u> <u>& Beyond</u>	Lead Officer Update
	£000	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Roads Defects and Drainage works	291	38	61	291	0	15/16 Jetpatcher contract #1 completed ; carry over costs from 14/15 Patching Contract #3 completed; quotation for vactor unit is being implemented (one day per week). Anticipate full spend.
City Deal	83	0	0	40	43	Our anticipated share of Project Management Office Costs for this year.
Town and Village Centre Environmental Improvements	300	0	0	40		Minor spend expected this year. Working group to be set up to report back to Environment & Regeneration Committee on detailed use of reserve.
Substitute Funding - Riverside Inverclyde	250	0	0	0	250	To allow saving in Riverside Inverclyde ongoing revenue budget from 2016/17 while retaining funding levels to Riverside Inverclyde.
Total Category C to E	2,523	223	222	1,475	1,048	

Appendix 4